

Plane Saver 2018 AGM

Frequently Asked Questions

1. Why is the event being held in Central London?

This year is our 25th year anniversary celebration and we are taking the opportunity to do something a little different. We also believe that holding the event in Central London makes the AGM more accessible to all Plane Saver members whilst not being too far from last year's AGM venue.

2. Where is the event being held?

We are holding both the AGM and celebratory dinner at the **Victory Services Club** which is located near Marble Arch tube station.

3. Will transport be provided?

To encourage members who usually take the time to attend the AGM when we hold it near Heathrow, we will be arranging for a coach to make a pick up from the Heathrow / Harlington area to take members to the central London Venue. The coach will then do a return journey back to Heathrow following the dinner. Once members have booked their place, a confirmation email will be issued that contains the details of the pick-up location.

4. What are the timings for the event?

- Refreshments are provided from 6pm
- The AGM will commence at 6.30pm and conclude at 7.30pm (approx.)
- This will be followed by a formal dinner served around 8pm and conclude around 10.30pm.

5. Can I just come to the AGM?

All members are invited to attend the AGM and we strongly recommend that members book so we can ensure everyone is catered for. Should you wish to only attend the AGM part of the evening, no problem! Please just register (as below) to let us know your preference. We really do hope that our members can join us for the celebratory dinner also.

6. How do I book?

We have created a short booking form for members to book your place. You can access this by visiting <u>https://planesavercu.co.uk/forms/register-for-our-agm</u>

7. Can I come along to just the Celebratory Dinner?

We really encourage members that attend the AGM and to stay for the celebratory dinner. Places at the dinner will be given to members who are also able to attend the AGM. Please contact us to

express your interest in attending the dinner only and we will be in touch once places have been allocated to those able to attend both events.

8. Are children allowed at the event?

Due to this event being held at a private dining venue and being following by a formal dinner with drinks reception, we do not feel the event is appropriate for children

9. Can I bring my partner/ spouse?

If your partner or spouse is a Plane Saver member, of course they are welcome to attend too. If they are not a member, they are free to attend the AGM however, places for dinner are limited. If the dinner becomes oversubscribed, members will be given priority which means we may have to reject some requests for partners / spouses to attend.

10. Is there a deadline for booking?

Yes, all those wishing to attend need to confirm by Wednesday 21st November. We will then confirm places via e-mail to those who have requested to attend.

We have a limited number of places for the dinner and places will be allocated on a first come, first serve basis.

We strongly encourage members to book onto both events. Whilst we will be able to accommodate some 'walk ins' for the AGM, we will not be able to for the dinner.

11. What if a member wishes to cancel?

The member needs to notify us as soon as possible. Given the nature of the event, we need to confirm numbers to the venue in advance of the date. Where we are not able to provide sufficient notice to the venue, we may incur charges on meals and refreshments that are not used.

12. What is the dress code?

The Victory Services Club is a private dining club and has a 'Smart Attire' dress code (no jeans or trainers) and we encourage attendees to dress for this celebratory occasion.

13. When can I get a copy of the AGM report?

We will make this year's AGM report available by the 30th November. Members can access this by visiting <u>www.planesavercu.co.uk/articles</u> alternatively, if you would like to receive a copy in the post, please email your request to <u>info@planesaver.co.uk</u>